

STEP UP to a **HIGHER LEVEL** of **TRAINING**



Safety Academy

CompManagement (CMI) Safety Academy courses provide you with compliance programs to meet OSHA's core regulatory standards, while equipping you with the tools to reduce occupational incidents and eliminate potential physical hazards.

Safety Core Classes

You will be provided with draft safety guidelines and powerpoint training programs to meet each of the following workplace OSHA standards:

- Emergency Action Plan
- Hazard Communication – General
- Personal Protective Equipment – Eye and Face, Foot, Hand and Head Protection
- Walking-Working Surfaces
- Recordkeeping

Safety Council Credits

Attendance at a Safety Academy core class qualifies for one (1) external training credit for the FY10 Safety Council rebate program. An employer may earn a maximum of two (2) external training credits. The certificate of completion must be submitted to the safety council for recordkeeping purposes.

Step 6 Credit

CMI Risk Services Safety Academy has been approved by the Ohio Bureau of Workers' Compensation (BWC) to meet the requirements of Step 6 of the BWC 10-Step Business Plan for Safety. If your organization participates in the Drug-Free Workplace Program, 100% EM Cap Program, .99 Construction Cap Program, or Tier II Individual Retrospective Rating Program, you may be required to attend six (6) hours of Step 6 approved courses. Each Safety Academy course provides two (2) credit hours toward this requirement. By attending three (3) Safety Academy courses, your organization will have met the Step 6 educational requirements of the 10-Step Business Plan for Safety.

2-Hour Safety Training Requirement for Group Rated Employers

In an effort to refocus group rating participants' attention to the importance of safety in the workplace, the BWC passed a rule that requires group participants that have had a claim in the past two (2) years to attend two (2) hours of additional safety training annually. Attendance at one (1) CMI Safety Academy course during the appropriate policy period fulfills this requirement.

Registration

Classes offered in Columbus, Cincinnati, and Cleveland at the local CompManagement offices. Visit our website at www.compmgt.com/riskservices/academy to register online. Registration is \$150 per person per class for CMI clients and \$175 per person per class for non-CMI clients, which includes course materials and working lunch.

Not able to travel to one of our three (3) locations? Participate via the internet. Available webinar topics and dates correspond to Columbus courses. Take advantage of this convenient and effective training method by registering online.

CompManagement, Inc.

A Sedgwick CMS Company

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2010 Safety Academy Course Descriptions and Locations

City	Date 1	Date 2
Cleveland	6/10/2010	11/4/2010
Cincinnati	3/25/2010	9/23/2010
Columbus	5/20/2010	10/14/2010
Webinar	5/20/2010	10/14/2010

Emergency Action Plan

Who Should Attend: Employees responsible for the evacuation of a facility in case of an emergency. All Employers must develop a plan to ensure the safety of their employees should an emergency occur. Training is required when an employee is initially hired, when the employee's responsibilities under the plan change, and when the plan is changed.

Class Time: Each class begins at 10:00 am. A working lunch and discussion will be held from 12:00 – 1:00 pm.

City	Date 1	Date 2
Cleveland	3/11/2010	9/9/2010
Cincinnati	1/28/2010	7/29/2010
Columbus	2/18/2010	8/19/2010
Webinar	2/18/2010	8/19/2010

Hazard Communication – General

Who Should Attend: Employees responsible for the Hazard Communication requirement in a facility with an exposure or potential for exposure to hazardous chemicals. Training is required for all employees prior to initial exposure and when a new chemical hazard is introduced.

Class Time: Each class begins at 10:00 am. A working lunch and discussion will be held from 12:00 – 1:00 pm.

City	Date 1	Date 2
Cleveland	5/13/2010	10/7/2010
Cincinnati	2/25/2010	8/26/2010
Columbus	3/18/2010	9/16/2010
Webinar	3/18/2010	9/16/2010

Personal Protective Equipment – Eye/Face, Foot, Hand, and Head Protection

Who Should Attend: Employees responsible for the delivery of training to those individuals who are exposed to the risk of potential eye, foot, hand, or head injury. Training is required before the employee is allowed to do work requiring personal protective equipment. Retraining is required as necessary. Employers must prepare a certificate with the employee name, date and subject of training.

Class Time: Each class begins at 10:00 am. A working lunch and discussion will be held from 12:00 – 1:00 pm.

City	Date 1	Date 2
Cleveland	2/11/2010	8/12/2010
Cincinnati	6/24/2010	11/18/2010
Columbus	1/21/2010	7/22/2010
Webinar	1/21/2010	7/22/2010

Walking – Working Surfaces (OSHA 1910.21 and to 1910.30)

Who Should Attend: Employees in general industry responsible for the delivery of training to those individuals who are exposed to hazards from working on surfaces that may be slippery, uneven, etc. that also includes safe practices for working on or around scaffolds, ladders, unprotected ledges or platforms, rooftops, open shafts, trapdoors, poles, towers, bridges, trestles, pits, or open tanks. Training should be provided at the time of initial assignment.

Class Time: Each class begins at 10:00 am. A working lunch and discussion will be held from 12:00 – 1:00 pm.

City	Date 1	Date 2
Cleveland	1/14/2010	7/15/2010
Cincinnati	5/27/2010	10/21/2010
Columbus	6/17/2010	11/11/2010
Webinar	6/17/2010	11/11/2010

Recordkeeping (OSHA 1904.35 and 1910.1020)

Who Should Attend: Employees responsible for making, maintaining, contracting for, or that has access to employee exposure or medical records, or analyses thereof, pertaining to employees exposed to toxic substances or harmful physical agents. Training is required upon initial assignment. Employer is responsible for informing each employee of how he/she is to report an injury/illness and must provide limited access to injury/illness records for employees and their representatives.

Class Time: Each class begins at 10:00 am. A working lunch and discussion will be held from 12:00 – 1:00 pm.